



Winston H. Hickox
Agency Secretary

Air Resources Board

Alan C. Lloyd, Ph.D.
Chairman

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Gray Davis
Governor

November 18, 2002

Dear Potential Fundamentals of Enforcement Course Participant:

The three-day training course "Fundamentals of Enforcement" will be held January 7-9, 2003, in San Diego, California. Your registration will be guaranteed once payment has been received. The cost of the course for non-environmental government agency personnel is \$350.00. Please make check payable to the Air Resources Board and mail to Ms. Jacqueline Wilson, Air Resources Board, Stationary Source Division, P.O. Box 2815, Sacramento, CA 95812.

Registration is at 8:00 a.m. on Tuesday at Sheraton Suites at San Diego, 701 A Street, San Diego, CA 92101. The field portion of the course will take place starting on Wednesday afternoon and continue through Thursday. Please bring a clipboard and ballpoint pen to aid in completing the qualification forms. An optional Wednesday night visible emission evaluation session will be offered. If you plan to participate in this session, it would be advisable to bring a small flashlight.

The registration fee does not include the cost of hotel accommodations. A limited number of rooms have been reserved for course participants at a special rate of \$84.00, plus tax, per night at the Sheraton Suites. To assure adequate accommodations, reservations must be made by December 23, 2002. After this date the hotel may honor the special rate but only on a space available basis. For reservations, call (800) 962-1367 or (619) 696-9800, and be sure to mention that you are with the "California Environmental Protection Agency group".

If you have any questions, please contact Ms. Jacqueline Wilson at (916) 322-8272.

Sincerely,

Mary M. Boyer, Chief
Training and Compliance Assistance Branch

Enclosures

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our Website: <http://www.arb.ca.gov>.

California Environmental Protection Agency